



INVITATION TO BID

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Various IT Equipment for the LDRC of the University**

Approved Budget Cost: **PHP 865,550.00**

Purchase Request No.: **PR 25-07-346**

Closing Date: **September 24, 2025 9:30 AM**

Delivery Period: **30 Calendar Days**

Bid Docs: **Php 1,000.00**

1.) One (1) unit of LCD PROJECTOR

Specifications:

- *Brightness: at least 3,600 lumens*
- *Resolution: at least XGA (1024 x 768)*
- *Interface: VGA, HDMI, composite video*
- *With carrying case. ABC: Php 36,800.00*

2.) One (1) unit of LAPTOP

Specifications:

- *Processor: 12M cache, up to 4.4 GHz (or higher)*
- *Memory: at least 8GB DDR4 (expandable)*
- *Storage: at least 512GB SSD NVMe M.2 (Upgradable)*
- *Display: at least 14" FHD*
- *Graphics: at least 2GB GDDR5 or equivalent integrated graphics*
- *Camera: Built-in 720p HD Webcam*
- *Audio: Two built-in stereo speakers*
- *Network Interface: Wireless LAN, Bluetooth 5.1, Ethernet, Wake-on-LAN ready*
- *Ports: USB 3.0 or 3.1, 1 USB 2.0, HDMI, Memory Card Reader (optional) and audio jacks*
- *Touchpad: Multi-gesture secure touchpad, supporting two-finger scroll.*
- *Installed Licensed Proprietary OS Pro Version*
- *Installed and Activated Proprietary Office Applications*
- *Laptop bag. ABC: Php 49,900.00*

3.) Fifteen (15) units of DESKTOP COMPUTER

Specifications:

- *Processor: 12M Cache, UP TO 4.3GHz (or higher)*
- *Motherboard: Highly rated (branded) compatible motherboard*
- *Memory: 8GB DDR4 or higher*
- *Graphics: at least 2 GB DDR3 (or equivalent integrated graphics)*
- *Storage: at least 256GB SSD + 1TB SATA HDD*
- *Display: at least 21.5" LED Monitor*
- *Connectivity: WiFi, Bluetooth, Ethernet, Thunderbolt (optional), HDMI*
- *I/O Ports: USB ports 2.0, USB 3.0, Audio Jacks, VGA , LAN*
- *Accessories: Combo USB keyboard and mouse with pad, UPS*
- *with built-in AVR 600 VA or higher*
- *With latest licensed OS (64 bit)*
- *With latest proprietary Office application installed*

Note: Desktop Computer must be branded. ABC: Php 749,850.00

4.) One (1) unit of 3-IN-1 MULTIFUNCTION PRINTER

Specifications:

- *Function: Print, Scan, Copy*



· *Continuous Ink Supply System. ABC: Php 12,000.00*

5.) One (1) unit of Multifunction Ink Tank Printer

Specifications:

. Copy, Print, Scan, Fax

. ADF Capability

. Bi-directional printing

. Print Speed: (Black) up to 33ppm; (Colour)
up to 15ppm

. Maximum Copy Resolution: at least 600 x
600 dpi

. Maximum Copy Size: Legal

. Scanner Type: Flatbed colour image
scanner

. Maximum Scan Area: 216 x 297 mm (8.5 X
11.7")

. Scanner Resolution: at least 1200 x 2400
DPI

. Network: Ethernet, WI-FI IEEE 802.11b/g/n
& Wi-Fi Direct . ABC: Php 17,000.00

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post qualification and all matters relevant to this procurement shall be in accordance with Republic Act No. 9184 (The Government Procurement Act) and its Implementing Rules and Regulations.

Interested bidders may obtain further information from WMSU BAC Secretariat regarding the checklist of eligibility and technical requirements (Eligibility Checklist can be downloaded in the associated components of this Invitation to Bid).

IMPORTANT NOTICE FOR BIDDERS:

1. Bidding papers may be acquired starting September 16 to 24, 2025, from the BAC Office or download from agency website (www.wmsu.edu.ph) and PhilGEPS website. The WESTERN MINDANAO STATE UNIVERSITY shall allow the bidder to present its proof of payment for the Bidding Documents fees before the submission of their bids, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (Php.1,000.00). (Please attached the machine copy of the Official Receipt)

2. All bidders are required to post a Bid Security, at least Two (2%) Percent of the ABC in the form of Cash, Cashier's Check or Manager's Check or may submit Bid Securing Declaration. Bids without Bid Security will not be considered.

3. The Bidder shall prepare an original of the Eligibility Documents & Technical Components and original of Financial Proposal and clearly mark each "ORIGINAL – ELIGIBILITY DOCUMENTS and TECHNICAL COMPONENTS", and "ORIGINAL – FINANCIAL PROPOSAL", respectively. Bidders shall submit one (1) set of the first and second components of its bid. State the unit price of each item and the total bid price and also state the shortest time of delivery and submit your proposal duly signed by your representative in a sealed envelope. Failure to submit any of the eligibility documents, technical components and financial proposal during bid opening will result in disqualification.

4. Bid Submission will be on or before September 24, 2025 9:30 AM. through Manual Submission.

5. Bid opening shall be on September 24, 2025 9:30 AM. at BAC Office, 2nd Floor Administration Building, WMSU, Zamboanga City, Philippines, 7000. Bids will be opened in



Republic of the Philippines
WESTERN MINDANAO STATE UNIVERSITY
Normal Road, Baliwasan Zamboanga City
www.wmsu.edu.ph
Telephone: 062-991-1771 LOC 1003



the presence of the Bidders representatives who choose to attend at the address above. Late bids shall not be accepted.

6. Price validity shall be for a period of 120 calendar days.
7. Bidders shall submit original brochures showing certifications of the product being offered.
8. Warranty shall be for a period of Six (6) months for supplies and materials. One (1) year for equipment, from date of acceptance by WESTERN MINDANAO STATE UNIVERSITY.
9. Bids received in excess of the ABC shall be automatically rejected at Bid Opening.

The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.